

From
The Correspondent/Headmaster,

To
The District Educational Officer
West Godavari District,

// Through The Deputy Educational Officer, Koyyalagudem //

Respected Madam,

I have no objection to spare the School Building with required furniture and staff for conducting of SSC Public Examinations, March-2020 from 23-03-2020 to 08-04-2020, 09.30 AM to 12.15 PM in this institution. The other required information is furnished hereunder as required by the department.

1. Name of the Institution :
2. Name of the Correspondent/
Headmaster :
3. Phone /Cell No. of the above
Named Official. :
4. School Phone Number :
5. Total Number of Rooms available
for conducting the test. :
6. Total Number of Candidates that
Can be accommodated in the above
Mentioned rooms. :
7. No of candidates for which
the available benches /desks are
Sufficient for seating arrangement :
8. Remarks if any :

Signature of the Correspondent/ Headmaster/Principal
With Stamp.