

PROCEEDINGS OF THE DISTRICT EDUCATIONAL OFFICER:W.G.DIST:ELURU

Present: Smt. C.V.Renuka., M.Sc., B.Ed.,

Rc.No.6939 /C1/2018

Dated:12-11-2018

Sub: SSC Public Examinations March -2019 – Online Application to be hosted in the DGE's site – Certain instructions issued –Reg.

Ref: Rc.No.30/J-1/2018, Dated 10-11-2018 of the Director of Government Examinations, Andhra Pradesh, Vijayawada.

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All the Deputy, Educational Officers/ Headmasters in the district are here by informed that the Director of Government Examinations, Andhra Pradesh, Vijayawada has addressed a letter in the reference cited, stating that the Child Info Data will be hosted in the Web Site www.bseap.org by 12-11-2018 and the following are the important information for editing the Nominal Roll data of the respective schools by the Headmasters.

1. The Headmasters have to follow the user guide to know the procedure to be followed in edit the information.
2. The data will be in the MNR format. However the preparation of Manuscript Nominal Roll is dispensed with from this year onwards.
3. Headmaster instructions are already hosted on the website www.bseap.org
4. Edit option is available for all fields except Child ID and Aadhar number,
5. The fields have to be edited with reference to the admission register.
6. After editing is over the HM can download the NR and he can download it for any number of times whenever he makes a correction.
7. The downloaded document will be mentioned as version-1, version-2. Version-3 and this downloading is allowed till the last date.
8. Once it is freezed downloading cannot be made.
9. After the final downloading of NR the Headmaster concerned has to put his signature and get it countersigned by the Deputy Educational Officer concerned.
10. In respect of private managements the site will be opened for editing only after the Deputy Educational Officer concerned clears the school after due verification regarding the recognition and additional section.
11. The HM's of all Government management schools and private schools have to submit the countersigned copy of NR along with challan, figure statement to the Deputy Educational Officer concerned and the Deputy Educational Officer in turn submit them to the District Educational Officer concerned.
12. The District Educational Officer is permitted to condone the age up to One and Half Year in respect of students of private management as per the orders in vogue.
13. From the previous experience it is understood that proper edition is not being made and it is leading to so many corrections in the SSC. To avoid the recurrence proper edition shall be there and all fields are editable except Child ID and Aadhar.
14. In respect of Once failed candidates the ENR will be hosted on the website along with the application as was done in the past.
15. In view of the above, the Deputy Educational Officers are being given one week time for clearing the schools under private managements and to countersign the downloaded NT copies of all the schools in the division.
16. The revised Due dates will be put in the Whatsapp group on Monday.

Therefore all the Deputy Educational Officers/ Headmasters in the District are hereby instructed to follow the above guidelines issued by the Director of Government Examinations, Andhra Pradesh, Vijayawada with regard to SSC Public Examinations, March 2019.

Receipt of these proceedings should be acknowledged.

Sd/- C.V.Renuka,
District Educational Officer,
West Godavari, Eluru.

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Superintendent

To
All the Deputy Educational Officers in the District.
All the Headmasters of Secondary Schools in the District through Deputy Educational Officers concerned.
Copy to the Assistant Commissioner for Government Examinations for further necessary action.
Copy submitted to the Director of Government Examinations, Andhra Pradesh, Gollapudi, Vijayawada for favour of Information.