

TOP PRIORITY
PROCEEDINGS OF THE DISTRICT EDUCATIONAL OFFICER, W.G.DIST, ELURU
PRESENT:: Smt.C.V.Renuka, M.Sc.,B.Ed.,

Dated. 13 -11-2018

Rc.No. 7891 /B1/2018


Sub:- Education – CSE – submission of Number Statements and Budget Estimates on or before 15.11.2018 immediately by each DDO level – Instructions Issued.

Ref:- 1.E file No ESE02-32023/10/2018-Accounts-CSE dt 17.10.2018 of the Commissioner of School Education, A.P, Amaravathi.
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In the reference read above the Commissioner of School Education, A.P, Amaravathi has issued instructions regarding online submission of Number statements and Budget Estimates 2019-20 in Budget portal and requested to submit the number statements and budget estimates immediately in the prescribed proforma.

In view of the above, all the Deputy Educational Officers, Deputy Inspectors of Schools / Mandal Educational Officers and Head Masters in the District are hereby instructed to prepare and submit online Number statements and Budget Estimates 2019-20 in Budget portal immediately on or before 15-11-2018 as the issue is urgent.

Further instructed to submit a copy to the undersigned without fail for taking further course of action in the matter. if any deviation is there it will be viewed seriously.


For District Educational Officer
West Godavari , Eluru.
13/11/18

To
All The Deputy Educational Officers, Deputy Inspectors of Schools/
Mandal Educational Officers and Head Masters of Secondary Schools
in the District.

Copy to the all superintendents of this office.

Copy submitted to the CSE,AP, Ibrahimpatnam for favour of information.

Guidelines on Submission of Number Statements and Budget Estimates 2019-20 by each DDO

- All DDOs can login with their DDO Code as “User Id” and budget as “pass word” in “apbudget.apcfss.in” Portal.
- After login DDOs can access the following services.
 1. Employee Details.
 2. Number Statements.
 3. Budget Proposal for 2019-20.
 4. Final Submission.
 5. General.

1. Employee Details:

1. Select “view employees menu” under employee details to update. If any employee under your DDO is not visible, please add.
2. Employee pay particulars are in Rupees.
3. DDO is also responsible to enter the GIA Employees, Contract / Outsourcing employees etc., if any.
4. After finishing Employee Details conformation, Go to Final submission menu and submit by selecting “Employee Details” option.
5. Proforma - I will be opened only after conformation of Employee Details.

2. Number Statements:

There will be total (8) Pro-forma to be submitted by DDOs.

1. Proforma-I (010 - Salaries)
2. Proforma - II (310/311- GIA salaries)
3. Proforma-III (270/273 - Work charges Establishment)
4. Proforma-IV (300 - Outsourcing and Contract Service)
5. Proforma-VI (020/021 - Daily Wage employees)
6. Proforma-VII (140 - Rents, Rates, Taxes)
7. Proforma-VIII (130/134 - Hiring of Private Vehicles)
8. Proforma-IX (510/511 - Maintenance of Motor Vehicles)

All the Proposals should be in Thousands Only

3. Final Submission:

1. After finalizing the Proforma data entry, the DDOs should submit to the SCO by selecting Final Submission.

2. If any Proforma is not relevant, then select "Not Applicable".

4. Budget Proposals 2019-20:

1. DDO is provided with Revenue Head of Accounts which are operated by the DDOs.

2. DDO is responsible to submit the proposals for 2019-20.

3. Click on the Refresh button corresponding to each and every Head of Account to save the details.

4. Select "Note pad button" to submit the justification for the proposals.

5. General:

You can post your queries if any, under this. You can know your query status also.

Fw: CSE - Submission of ^_Number^_ ^_Statements^_ and Budget Estimates on or before 09.11.2018 by each DDO level - Reg.

From: Deo West (deo_wg_mdm@yahoo.com)

To: deo_wg@yahoo.co.in

Date: Thursday, 25 October, 2018, 6:20 PM IST

District Educational Officer,
West Godavari, Eluru.

----- Forwarded message -----

From: Admin Service <cao_dse@yahoo.co.in>

To: Rjdse Kakinada <rjdse_kakinada@yahoo.co.in>; Regional Cdp <rjdse_cdp@yahoo.co.in>; RJDSE Guntur <rjdse_gnt@yahoo.co.in>; Deo Anantapur <deo_atp@yahoo.co.in>; Deo Visakhapatnam <deo_vizag@yahoo.co.in>; Deo Srikakulam <deo_srikakulam@yahoo.co.in>; Deo Krishna <deo_krishnadt@yahoo.co.in>; SPSR NELLORE DEO <deo_nellore@yahoo.co.in>; Deo Kurnool <deo_kurnool@yahoo.co.in>; Deo Kadapa <deo_kadapa@yahoo.co.in>; deo.prakasam <deo.prakasam@gmail.com>; DEO Chittoor <deo_chittoor@yahoo.co.in>; Deo Vizianagaram <deo_vizianagaram@yahoo.co.in>; DEO WG <deo_wg@yahoo.co.in>; GUNTUR D.E.O. <deo_guntur@yahoo.co.in>; Yahoo Mail. <deo_eg@yahoo.co.in>; DEO EG <deoegap@gmail.com>; Deo West <deo_wg_mdm@yahoo.com>; Deo Guntur <deoguntur1@gmail.com>

Sent: Thursday, 25 October, 2018, 6:15:43 PM IST

Subject: CSE - Submission of Number Statements and Budget Estimates on or before 09.11.2018 by each DDO level - Reg.

Sir / Madam,

All the RJDs, DEOs are informed that, instructions regarding online Submission of Number Statements and Budget Estimates 2019-20 in Budget portal have been issued vide this office E.File No.ESE02-32023/10/2018-ACCOUNTS-CSE, dt: 17.10.2018 and requested to submit the Number statements and Budget Estimates on or before 23.10.2018 & 09.11.2018 respectively.

Hence, they are once again instructed to follow up with the DDOs under your control in submission of Number Statements and Budget Estimates in Budget Portal and after submitting by all the DDOs the same have to be verified at SCO level and submitted to HOD.

Further, they are instructed that Submission of Number Statements Process have to be completed on or before 30.10.2018 and Budget estimates on or before 09.11.2018 , with out fail.

Regards,
Chief Accounts Officer,
Phone No.7093368007,
Email Id. cao_dse@yahoo.co.in
O/o Commissioner of School Education, A.P., Amaravati.