

Proceedings of the District Educational Officer, West Godavari, Eluru  
Present:- Smt.C.V.Renuka., M.Sc., B.Ed

Rc.No.Spl/B3/2019

Dated. .08.2019

Sub:- Education – Cadre strength of Newly sanctioned 61 -School Assistant (Special Education) in West Godavari District – Communication orders –Issued-Reg.

Ref:- 1.G.O.Ms.No.65. School Education (Service-II) Department dated.29.09.2018.

2.Procgs.Rc.No.13021/7/2019-EST3-CE, Dt:21.06.2019 of the Commissioner of School Education, AP, Amaravathi.

\*\*\*\*\*

In the reference 1<sup>st</sup> and Cited, The Government of AP has sanctioned 860 - School Assistant (Special Education) posts and allotted post school based on the number of Children with special Need (CWSN) enrollment in Classes 9<sup>th</sup> & 10<sup>th</sup> by duly allotting one School in each Mandal in State. In which 61 School Assistant (Special Education) posts were sanctioned and Schools wise allotted particulars in the District is hereunder .

Sl.No	Name of the Mandal	Management	School Code	Name of the School	Enrollment		
					9 <sup>th</sup> Class	10 <sup>th</sup> Classes	Total
1.	Achanta	Govt.	28154100120	Govt. H.S, Achanta	10	9	19
2.	Pentapadu	Govt.	28152700409	Govt. (Post Basic) , Pentapadu	3	7	10
3.	Nidamaru	ZPP	28152501604	ZPPHS, Adavikolanu	10	16	26
4.	Pedapadu	ZPP	28152200306	ZPPHS,Kothuru	13	6	19
5.	Eluru	ZPP	28152300307	ZPPHS, Sanivarapupeta	10	9	19
6.	Nidamaru	ZPP	28152500403	ZPPHS,Chinanindrakolanu	8	9	17
7.	Gannapavaram	ZPP	28152602402	ZPPHS,D.Kumudavalli	7	8	15
8.	Tanuku	ZPP	28152890825	ZPPHS,(B) , Tanuku	3	12	15
9.	Nidamaru	ZPP	28152502304	ZPPHS,Bavayapalem	8	6	14
10.	Ganapavaram	ZPP	28152602005	ZPPHS,Kesavaram	8	6	14
11.	Polavaram	ZPP	28150302306	ZPPHS,Cutala	9	4	13
12.	Gopallapuram	ZPP	28150501403	ZPPHS,Vadalakunta	5	8	13
13.	Peravali	ZPP	28153001104	ZPPHS,Mukkamala	4	9	13
14.	Veeravasararam	ZPP	28153800102	ZPPHS,Andaluru	4	9	13
15.	Ganapavaram	ZPP	28152600407	ZPPHS,Boys , Ganapavaram	9	4	13
16.	Koyyalagudem	ZPP	28150600205	ZPPHS,Kannapuram	0	12	12
17.	Akiveedu	ZPP	28153401018	ZPPHS, Boys, Akividu	6	6	12

18.	Nidamarru	ZPP	28152502103	ZPPHS,Chanmilli	6	6	12
19.	Tanuku	ZPP	28152801009	ZPPHS,Veluru	6	6	12
20.	Achanta	ZPP	28154100208	ZPPHS,Kodamanchili	1	11	12
21.	Nallajerla	ZPP	28151300703	ZPPHS, East Chodavaram	5	6	11
22.	Chagallu	ZPP	28151500208	ZPPHS,Chagallu	7	4	11
23.	Kalla	ZPP	28153500803	ZPPHS,Kopalle	9	2	11
24.	Palakoderu	ZPP	28153700406	ZPPHS,Mogallu	3	8	11
25.	Velairupadu	ZPP	2815470008	ZPPHS,Velerupadu	6	5	11
26.	Nidamarru	ZPP	28152500103	ZPPHS,Thokalapalli	7	4	11
27.	Ganapavaram	ZPP	28152601706	ZPPHS,Pippara	2	9	11
28.	Peravalli	ZPP	28153000605	ZPPHS,Kakaraparru	8	3	11
29.	Buttaigudem	ZPP	28150202528	ZPPHS,Buttaigudem	3	7	10
30.	Iragavaram	ZPP	28153101010	ZPPHS,Iragavaram	6	4	10
31.	Gopalapuram	ZPP	28150500905	ZPPHS,Regulagunta	4	6	10
32.	Gopalapuram	ZPP	28150501703	ZPPHS,Chityala	6	4	10
33.	Veeravaram	ZPP	28153800811	ZPPHS,Tholeru	6	4	10
34.	Kovvuru	ZPP	28151601504	ZPPHS,Madduru	1	8	9
35.	Denduluru	ZPP	28152401910	ZPPHS,Denduluru	6	3	9
36.	Kukunoor	ZPP	28154801510	ZPPHS,Kukunoor	3	6	9
37.	Jangareddy Gudem	ZPP	28150701422	ZPPHS,9Boys), Jangareddy Gudem	6	2	8
38.	Kamavarapukota	ZPP	28151101112	ZPPHS, Kamavarapu Kota	3	5	8
39.	Devarapalli	ZPP	2815140309	ZPPHS,Devarapalli	5	3	8
40.	Bhimadolu	ZPP	28152000308	ZPPHS,Bhiadole	6	2	8
41.	Mogaltur	ZPP	28154600304	ZPPHS,Muthyalapalli	4	4	8
42.	T.Narasapuram	ZPP	28150800712	ZPPHS,T.Narasapuram	4	3	7
43.	Pedavegi	ZPP	28152102410	ZPPHS, Koppaka	4	3	7
44.	Undrajavararam	ZPP	28152900903	ZPPHS,Satyawada	3	3	7
45.	Undi	ZPP	28153301106	ZPPHS,Cherukuwada	5	2	7
46.	Bhimavaram	ZPP	28153601309	ZPPHS,Dirusumarru	4	3	7
47.	Penumantra	ZPP	28153900402	ZPPHS,Juttiga	3	4	7
48.	Elamanchili	ZPP	28154400516	ZPPHS,Doddipatla	4		7
49.	Poduru	ZPP	28154200703	ZPPHS,Kommuchikkala	3	3	6
50.	Tallapudi	ZPP	28150400906	ZPPHS,Annadevarapeta	5	0	5
51.	Nidadavolu	ZPP	28151701106	ZPPHS,Samisragudem	0	5	5
52.	Unguturu	ZPP	28151901014	ZPPHS,Narayanapuram	3	2	5
53.	Attili	ZPP	28153201205	ZPPHS,Aravalli	2	3	5

54.	Penugonda	ZPP	28154000204	ZPPHS,Vadali	2	3	5
55.	Narasapuram	ZPP	28154501420	ZPPHS, Y.S. Palem	4	1	5
56.	Dwaraka Tirumala	ZPP	28151202406	ZPPHS,Pangidigudem	2	2	4
57.	Jeelugumilli	ZPP	28150101606	ZPPHS,Jeelugumilli	3	0	3
58.	Chintalapudi	ZPP	28150901107	ZPPHS,Erraguntapalli	1	2	3
59.	Lingapalem	ZPP	28151001504	ZPPHS,Rangapuram	1	2	3
60.	Tadepalligudem	ZPP	28151800502	ZPPHS,V.R.Gudem	3	0	3
61.	Palakolu	ZPP	28154300103	ZPPHS,Aratalakatla	1	0	1

All the Headmaster of the said schools are hereby instructed to incorporate the above said post in their school cadre strength at the same time incorporate above said post at the District Treasury Officer/ Assistant Treasury Office /Sub Treasury Office concerned for drawal of salaries as and when the filling of posts by way of Promotion /Direct recruitment .

The Deputy Educational Officers in the District are hereby instructed to communicate these orders to the Headmaster of respective high Schools in their jurisdiction and verify the post incorporated in the School cadre strength at the time of visit / Inspection of School.

**Encl. Main Job Role of School Assistant (Special Education):**

//True Copy Attested//

T.S. I  
19/8/19  
Assistant Director

Sd/-C.V.Renuka,  
District Educational Officer  
West Godavari, Eluru.

V  
19/8/19

To

The Headmaster concerned through the Deputy Educational Officers concerned

Copy to the Deputy Educational Officers in the District.

Copy forwarded to the District Treasury Officer/ Assistant Treasury Office /Sub Treasury Office concerned

Copy submitted to the Deputy Director, o/o the District Treasury, West Godavari, Eluru for favour information.

Copy submitted to the Regional Joint Director of School Education , Kakinda for favour information.

Copy submitted to the Commissioner of School Education, A.P , Amaravathi for favour information

**Allotment of School:**

Government of AP has allotted the schools based on the number of Children with Special Needs (CWSN) enrolled in classes 9th & 10th by duly allotting one school in each Mandal. The remaining schools in the districts are identified based on the highest number of CWSN enrolled in classes 9th & 10th in schools in the district concerned. (List annexed). The School Assistant (Special Education) shall re-deploy based on the enrolment of CWSN in the same school or other schools nearby from next academic year for the cause of effective implementation of Inclusive Education for CWSN. The School Assistant (Special Education) shall visit the other high school in his/her Mandal whenever required, to support CWSN in School subjects.

**Main Job Role of School Assistant (Special Education):**

**The job role of the School Assistant (Special Education) is as same as regular School Assistants in the department. In addition to the regular job role of the School Assistant (Special Education) is as follows.**

- a. School Assistant (Special Education) needs to give confidence to CWSN to join in schools and retain till the successful completion of secondary education.
- b. The School Assistant (Special Education) needs to take care of all types of CWSN of the school concerned. Train the students in coordination with the teaching & non-teaching staff of the school.
- c. He/she needs to put effort to strengthen the CWSN abilities, learning competencies in school subjects and also work for the all-round development of CWSN in the schools concerned.
- d. He/she also shall provide counselling to the parents, help in identifying the needs of CWSN and resources, participate in the assessment teams, support in teacher training programmes, mobilization of educable CWSN to schools, identifying extremely dependent children for sanction of escort /transport allowance, mobilization of children for physiotherapy camps and other therapeutic interventions, enumeration of CWSN who might need minor corrective surgeries, advocacy for Inclusive Education for CWSN and to assist the teacher in classroom management techniques of CWSN and other time to time activities in the benefit of Children with Special Needs. Also provide counselling on maintenance, care and usage of distributed assistive devices.
- e. School Assistant (Special Education) shall undergo all trainings' provided by the department whenever required either administrative issues or academic issues.
- f. School Assistant (Special Education) shall invariably attend to school along with child-specific, need-based Teaching Learning Material with the support of subject teacher concerned.
- g. School Assistant (Special Education) shall orient the school teachers on effective Inclusive Education and special methodology of educating CWSN
- h. School Assistant (Special Education) should record all the information such as demographic particulars, medical history etc of the child in the prescribed formats. He/she shall prepare Individualized Educational Plans (IEPs) for all CWSN who are designated as CWSN and shall update the IEPs regularly and assess the goals set by them. The shall be discussed with HMs and other team members.
- i. The School Assistant (Special Education) may be re deployed based on the enrolment of the CWSN in the same school or other school based on the enrolment, from time to time, to further the cause of Inclusive Education for CWSN.